



Shippers/Receivers

First Truck Centre Edmonton is a market and industry leader in the areas of heavy-duty truck sales and service representing Freightliner Trucks. First Truck Centre Edmonton currently has a few openings for Shippers/Receivers in our Parts Department in our West location and is looking for the right candidate.

The candidates primary job duty will be to ship and receive goods. Loading and unloading of goods from trucks, etc. Determining method of shipment and prepare bills, invoices and other shipping documents. Inspect and verify incoming goods against invoices and other documents, record shortages and damaged goods. Assemble containers and crates, pack goods to be shipped and prepare identifying information and shipping instructions. Unpack and re-route goods to appropriate storage areas. Maintain internal record keeping systems. May operate forklift, hand truck or other equipment to load/unload goods. Knowledge of safe storage and handling procedures for various chemicals and materials. Knowledge of proper shipping procedures for transportation of dangerous goods.

First Truck has created a supportive team environment that is backed by a great compensation package. Take the step in cultivating a career with First Truck Centre Edmonton by sending your resume and cover letter to:

First Truck Centre Edmonton West
11313-170 Street
Edmonton, AB T5M 3P5
Attention: Human Resources
Fax: 780-483-8406
or [Apply on-line](#)